



WASHINGTON COURTS

Dawn Marie Rubio, J.D.
State Court Administrator
Administrative Services Division Director

Vonnie Diseth
Chief Information Officer
Information Services Division Director

Dirk Marler
Chief Legal Counsel
Court Services Division Director

Chris Stanley
Chief Financial and Management Officer
Management Services Division Director

January 26, 2023

Honorable Charles W. Johnson, Co-Chair
Honorable Mary I. Yu, Co-Chair
Washington State Supreme Court Rules Committee
Temple of Justice
P.O. Box 40929
Olympia, WA 98504-0929

RE: Proposed New SPR 98.24W

Dear Justices Johnson and Yu:

The Administrative Office of the Courts (AOC) takes no position on the merits of the Proposed New SPR 98.24W but wishes to bring some implementation issues to the Court's attention.

1. Event Codes: The Judicial Information System (JIS) utilizes unique event codes to accurately categorize and track various court proceedings. The codes are developed and approved through the JIS Codes Committee. If this rule is adopted, the AOC would need sufficient time to create new codes in order to successfully implement the rule

2. Confidentiality: For a court to determine indigency, a tenant would need to submit information demonstrating that they meet the standard set forth in RCW 59.18.640(2). The proposed rule is silent as to whether this information is sealed, confidential or open to public view. Clarification on whether the information is sealed, confidential, or public would aid the consistent and successful implementation of the rule.

3. Forms: If it is assumed the court will determine eligibility for appointment of counsel, a screening form should be developed. Because RCW 59.18.640(1) provides that OLCA is responsible for implementation, we request that the court rule clarify that OCLA should create any screening form for this purpose and work with the AOC to include appropriate coding.

In summary, we respectfully request the following:

1. A period of at least 90 days following adoption to develop and implement necessary JIS codes.
2. If an eligibility screening form is required, the rule should direct OCLA to create the screening form, including the relevant factors for the court to make its indigency determination, and work with the AOC to include necessary coding. If, instead, the Court expects that Pattern Forms Committee to create a screening form, we request at least six months following adoption of the rule to develop and publish a new form.

3. The rule (or other relevant rule) should state whether the screening form may be provided to the public or has a confidential status.

Thank you for your consideration; and please contact me if you have questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Dawn Marie Rubio". The signature is written in a cursive style.

Dawn Marie Rubio, JD
State Court Administrator

Cc: Ms. Vonnie Diseth, Director/CIO, AOC Information Services Division
Mr. Dirk Marler, Director, AOC Court Services Division
Mr. Stanley, Director, AOC Management Services Division

From: [OFFICE RECEPTIONIST, CLERK](#)
To: [Martinez, Jacquelynn](#)
Subject: FW: AOC Comments New SPR 98.24W
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[image001.png](#)

From: Rubio, Dawn Marie <DawnMarie.Rubio@courts.wa.gov>
Sent: Thursday, January 26, 2023 3:58 PM
To: OFFICE RECEPTIONIST, CLERK <SUPREME@COURTS.WA.GOV>
Cc: Marler, Dirk <Dirk.Marler@courts.wa.gov>; Diseth, Veronica <Vonnie.Diseth@courts.wa.gov>; Stanley, Christopher <Christopher.Stanley@courts.wa.gov>
Subject: AOC Comments New SPR 98.24W

Good afternoon.

Please see attached.

Thanks. DMR

Dawn Marie Rubio, J.D.

State Court Administrator

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